



Beaver Emergency Services Commission

REGULAR MEETING

Wednesday, October 11, 2017: 6:00 P.M.

BESC Station #3, Holden, AB

COMMISSION members PRESENT at commencement:

Commissioner Kevin Smook, Beaver County Division 1 (Chairman)
Commissioner Debora Dueck, Town of Tofield (Vice Chair)
Commissioner Peter Presley, Village of Ryley
Commissioner Mark Giebelhaus, Village of Holden
Commissioner Judy Acres, Town of Viking
Commissioner Sieko Scott, Beaver County Division 2
Commissioner Arnold Hanson, Beaver County Division 5

ADMINISTRATION members PRESENT at commencement:

Mike Hoffman, Regional Emergency Manager, Recorder

DELEGATION PRESENT at commencement

District Fire Chief Julie Fraser, BESC Station #2, Ryley
Lieutenant Dwayne Fraser, BESC Station #2, Ryley
Captain Terry Magneson, BESC Station #2, Ryley
Training Officer David Seath, BESC Station #2, Ryley

1) CALL TO ORDER:

Board Chairman Kevin Smook *called to order the Regular Meeting of Beaver Emergency Services Commission at 6:00 p.m. October 11, 2017 at the BESC Station #3, Holden, AB.*

2) **ADDITIONS TO OR DELETIONS FROM THE AGENDA:**

Additions: none
Deletions: none

3) **ADOPTION OF AGENDA:**

17-1090 MOVED BY *Commissioner Arnold Hanson that the Beaver Emergency Services Commission adopt the Agenda, as presented.*

CARRIED

4) **ADOPTION OF MINUTES:**

17-1091 MOVED by *Commissioner Debora Dueck that the Beaver Emergency Services Commission accept the September 13, 2017 Regular Meeting Minutes as presented.*

CARRIED

5) **DELEGATION:**

- a) District Fire Chief Fraser Letter of Resignation was given to the Board
- b) Captain Terry Magneson – BESC Station #2 training information shared with BESC Board members

6:20 Delegation left meeting

6) **FINANCIAL REPORTS:**

- a) September 2017 Financial Reports

17-1092 MOVED by *Commissioner Sieko Scott that the Beaver Emergency Services Commission accepts the September 2017 Financial Reports as presented.*

CARRIED

7) **RISK MANAGEMENT:**

- a) Safety Codes Violation – Beaver Emergency Services Commission directs Administration to request a Letter of Support from the Office of the Fire Commissioner.

8) **BUSINESS ARISING: - Nothing to Report**

9) **NEW BUSINESS:**

a) Policy Reviews:

Policy – 22.1 Respectful Workplace Policy

17-1093 MOVED by Commissioner Arnold Hanson that the Beaver Emergency Services Commission adopt the Respectful Workplace Policy #22.1 as presented.

CARRIED

Policy – 23.2 Fire Service Awards Policy

17-1094 MOVED by Commissioner Debora Dueck that the Beaver Emergency Services Commission adopt the Fire Services Awards Policy #23.2 as presented.

CARRIED

Policy – 24.1 Health, Wellness, and Learning Benefit Policy

17-1095 MOVED by Commissioner Peter Presley that the Beaver Emergency Services Commission return the Health, Wellness, and Learning Benefit Policy to Administration for further review.

CARRIED

b) 2018 Budget – Further review will occur at the November 7, 2017 Regular Meeting at BESC Station 5.

10) **E.R.M.C. STRATEGIC PLAN UPDATE:** - is included in the Regional Emergency Managers Report

7:53 Board Chair Kevin Smook called for a 5 minute recess

8:05 Board Chair reconvened the meeting

11) **REPORTS:**

- a) Commission Members – Commissioner Peter Presley – discussion regarding R.F.D.
- b) Regional Emergency Manager Report

12) **CORRESPONDENCE:**

- a) Beaver County –Letter of Support for grant applications
- b) Town of Viking – Letter of Support for grant applications

Correspondence received and filed as information.

CARRIED

3) **“IN CAMERA”**

17-1096 MOVED by *Commissioner Judy Acres that the Beaver Emergency Services Commission meet “In Camera” at 8:36 p.m.*

CARRIED

17-1097 MOVED by *Commissioner Sieko Scott that the Beaver Emergency Services Commission return to the Regular Meeting at 9:10 p.m.*

CARRIED

17-1098 MOVED by *Commissioner Peter Presley that the Beaver Emergency Services Commission reduce the fire charges for V-17-35 from \$1,200.00 to \$1,000.00.*

CARRIED

14) **NEXT MEETING:**

6:00 P.M. Tuesday, November 07, 2017 at the BESC Station #5, Viking, AB.

15) **ADJOURNMENT:**

17-1099 MOVED by *Commissioner Judy Acres that the Beaver Emergency Services Commission adjourn the Regular Board Meeting.*

CARRIED

Meeting adjourned at 9:12 p.m.

Chairman _____

Vice Chair _____

Regional Emergency Manager _____